

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
JANUARY 9, 2023

7:06PM

The January meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The December regular meeting minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried.

Chairman Wilfert called three times for public input. There being none, public input was closed.

Hillcrest Bridge report was given with no other issues and will no longer be put on the agenda, unless issues arise.

Reports were given by Highway Superintendent and Ambulance Board member Kobes and new recycling manager Wachholz. Interim Fire Chief Leichtfuss gave his report. Leichtfuss informed the Board that the new response truck that was ordered had been cancelled due to the provider being unable to fulfill and the town will be put first on the list in 2023 if trucks become available, with an increase in price. Leichtfuss recommended that they strip and sell Truck 2 to overcome this price increase. A motion was made by Pohl and seconded by Wilfert that this truck be stripped sold and the town will apply the proceeds from the sale to the new truck purchase. The balance of the new truck price will be donated by the Volunteer Fire Department. Motion carried.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Vouchers were approved with a motion from Pohl and seconded by Petska, motion carried.

Motion was made by Petska and seconded by Pohl to move into close session pursuant to Sec. 19.85 (1)©. Motion carried and closed session meeting began.

Motion to adjourn close session and adjourn regular meeting by Pohl and seconded by Wilfert at 8:20pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by William Wilfert

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
FEBRUARY 13, 2023

7:00PM

The February meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The January regular meeting minutes were approved as printed and reviewed by a motion from Wilfert seconded by Pohl, motion carried.

Chairman Wilfert called three times for public input. There being none, public input was closed.

A zoning change request application was made by George Mueller on a parcel of land that will be partitioned off from Exclusive Ag to Large Estate. Board reviewed the application and map and after discussion, a motion was made by Wilfert and seconded by Pohl to approve the zone request change and for Clerk Timm to send a letter of support in favor of the change to Manitowoc County Planning and Zoning. Motion carried.

Two proposals were submitted to purchase a water softener for the town shop that will benefit the washing and cleaning of trucks, and help with the drinking water from Culligan Water and Bay Lakes Water. After consideration of both proposals, a motion was made by Pohl and seconded by Wilfert to approve the quote for installation from Bay Lakes and to use ARPA funds to make this purchase. Motion carried.

Reports were given by Highway Superintendent/Ambulance Board member Kobes and recycling manager Wachholz. Fire Chief Franz and Interim Fire Chief Leichtfuss gave their reports.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Correspondence was received from an agent for DISH to add additional equipment to existing tower at 6220 State Hwy 42. Motion was made by Wilfert and seconded by Pohl to support the addition of their equipment to this tower and no additional application or fee is requested by the town, but does require the proper approval from the County Planning and Zoning. Motion carried.

Motion was made by Petska and seconded by Pohl to move into close session pursuant to Sec. 19.85 (1)(f). Motion carried and closed session meeting began at 7:25pm

Motion to adjourn close session and adjourn regular meeting by Pohl and seconded by Wilfert at 8:45pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by William Wilfert

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
MARCH 13, 2023

7:00PM

The March meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The February regular meeting minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried.

Chairman Wilfert called three times for public input. There being none, public input was closed.

Road review date was set for April 12, 2023 at 9am.

Insurance proposal from the Horton Group was presented by Clerk/Treasurer Timm with some options for coverages for buildings and vehicles. A motion was made by Pohl and seconded by Petska to renew the insurance with the addition of changes on Option 2 which will be a total premium of \$19489.00. Motion carried.

Reports were given by Highway Superintendent/Ambulance Board member Kobes and recycling manager Wachholz. Fire Chief Franz and Interim Fire Chief Leichtfuss gave their reports.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Motion was made by Petska and seconded by Pohl to move into close session pursuant to Sec. 19.85 (1)(f). Motion carried and closed session meeting began at 7:40pm

Motion to adjourn close session and adjourn regular meeting by Pohl and seconded by Wilfert at 7:50pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by William Wilfert

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
APRIL 10, 2023

7:00PM

The April meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The March regular meeting minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried.

Chairman Wilfert called three times for public input. There being none, public input was closed.

Application for Operator's License for Kathryn Ruelle for Bar-None was approved with a motion by Petska and seconded by Pohl, motion carried.

Assessor Scott Tennessen addressed the board with regard to the re-evaluation that will be done this year as our equalized values have dropped consistently and need to be brought back into compliance. Last re-evaluation was done in 2017. He will be beginning the process but will not have completed documentation until the state posts it's equalized values in August. The board should meet within the 45 day period beginning April 24, 2023 and will adjourn the meeting to a date in September and if need be, hold and adjourn that meeting to another date. The assessor will give Clerk Timm notice in plenty of time to get notices posted for Open Book and Board of Review.

All supervisors received the Audit Report in advance of the meeting from CLA and there were no questions and report will be placed on file.

Reports were given by Highway Superintendent/Ambulance Board member Kobes and recycling manager Wachholz. Fire Chief Franz and Interim Fire Chief Leichtfuss gave their reports.

Kobes reported the hiring of Nicole Kobes part time help for garbage pickup on the town roads. Motion was made by Pohl and seconded by Petska to hire Nicole for temporary part time worker. Motion carried.

Kobes also reported that there will be 8 new speed limit signs, 4 on each side of the road and Dan Shambeau is purchasing one of the signs that he wants located right before his property.

Fire Chief reported proceeds of \$3,000 from brat fry on election day and they will be selling food at the Ney farm auction. The fire department will also be picking up their new response truck on April 12, 2023.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Motion to adjourn regular meeting by Petska and seconded by Pohl at 8:10pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
MAY 8, 2023

7:05PM

The May meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl, Petska and Chase along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The April regular meeting minutes were approved as printed and reviewed by a motion from Chase seconded by Petska, motion carried.

Chairman Pohl called three times for public input. There being none, public input was closed.

The financials were reviewed and placed on file with a motion from Petska and seconded by Chase, motion carried.

Vouchers were approved with a motion from Petska and seconded by Chase, motion carried.

Road Review report was given and a motion was made by Petska and seconded by Chase to approve the proposal from Manitowoc County Highway Department to do approaches on Maplewood Road Bridge in the amount of \$5989.00. Motion carried. This amount will also be eligible for 50% bridge aid after project completion.

Reports were given by recycling manager Wachholz. Constable Franz and Interim Fire Chief Leichtfuss gave their reports. Buoys were ordered by Clerk Timm and the sign has been ordered from Lucky Graphics. Leichtfuss presented the new Volunteer Firefighter by-laws and also asked if the board would research the State of Wisconsin Service Award Program for volunteer departments.

Motion to move into closed session made by Pohl and seconded by Petska at 7:35pm. Motion carried and meeting went into closed session per State Statute 19.85(1)(c)

Motion to adjourn closed session and move into regular meeting at 7:45p made by Petska and seconded by Chase.

Motion by Pohl and seconded by Petska to appoint Mark Leichtfuss as Fire Chief for the Town of Two Rivers. Motion carried.

Motion made to adjourn by Pohl and seconded by Chase at 7:50pm, motion carried and meeting adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
JUNE 12, 2023

7:00PM

The June meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl, Petska and Chase along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The May regular meeting minutes were approved as printed and reviewed by a motion from Chase seconded by Petska, motion carried.

Chairman Pohl called three times for public input. There being none, public input was closed.

The financials were reviewed and placed on file with a motion from Petska and seconded by Chase, motion carried.

Vouchers were approved with a motion from Chase and seconded by Petska, motion carried.

Bids for chip sealing projects were received and opened by Chairman Pohl. Bid from Fahrner total 141,225.00 and bid from Scotts totaled 129,245.00. Motion was made by Petska and seconded by Chase to accept the low bid of \$129, 245.00 from Scott Construction. Motion carried.

Motion to accept proposal from Scott Construction for chip sealing the bridge deck on Maplewood Road in the amount of \$2,340.00 made by Petska and seconded by Chase, motion carried.

Motion made by Chase and seconded by Pohl to accept retail licenses for 2023-2024 presented in the attached list and operators licenses also attached. Motion carried. Petska abstained.

Reading of ordinance 2023-01 authorizing Clerk/Treasurer or Deputy Clerk/Treasurer to issue operators licenses (bartender) so they receive approval in a timely manner between meetings. Motion made by Chase and seconded by Petska to approve the ordinance. Ordinance passed unanimously.

Discussion on request from the cemetery caretakers to remove fencing to allow better access for people and for cutting and trimming the lawn and to acquire signage for the cemetery. Motion was made by Petska and seconded by Chase to have the fencing removed by staff and have Clerk/Treasurer Timm get quotes on signage and stone. Motion carried.

James Jilek addressed the board with regard to drainage/overflow of his natural spring pond on Homestead Lane. Discussion began on how to best achieve results to manage the flow of water. Mr. Jilek will contract to get tiling installed to divert the water under the road and along the west side of the road down to Johnston Drive then to culvert down to rivers. Mr. Jilek asked for assistance from the Town with the repair of the road and the driveway at 6275 Homestead Lane on the west side of the road. Mr. Jilek will have his attorney draw up the easement for the right of way access, which will then be reviewed by Mike Lambert, the town's attorney. Motion was made to approve the request of the easement and the repair work to be done with patching material by our highway department by Chase and seconded by Petska. Motion carried.

Reports were given by highway superintendent and ambulance board member Kobes, recycling manager Wachholz, and constable Franz. Report was read from Fire Chief Leichtfuss, who was not in attendance. The Fire Department will be drawing up an agreement similar to the Pumper agreement for the gator with the Town of Two Creeks. This will allow the gator to be placed strategically for access if needed for fire. Our fire department has the new gator which will be housed in our facility. Motion made by Chase and seconded by Petska to approve this loan agreement. Motion carried.

Motion made to adjourn by Chase and seconded by Petska at 8:04pm, motion carried and meeting adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
JULY 10, 2023

7:00PM

The July meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl, Petska and Chase along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The June regular meeting minutes were approved as printed and reviewed by a motion from Petska and seconded by Chase, motion carried.

Chairman Pohl called three times for public input. There being none, public input was closed.

The financials were reviewed and placed on file with a motion from Chase and seconded by Petska, motion carried.

Vouchers were approved with a motion from Petska and seconded by Chase, motion carried.

One bid for 9 various culvert projects was opened with the bid coming in at \$69260.00 from Alfson Excavating of Valders. There being no additional bids, a motion was made by Petska and seconded by Chase to accept the Bid from Alfson with work to be completed by October 2024, motion carried.

Clerk Timm will also prepare documents for the matching grant from Manitowoc County from ARPA funds. The Town's cost of this project will come from ARPA funds awarded to the town.

Bill Rexses of the Northshore ATV/UTV club addressed the board for their consideration of allowing operation of these vehicle in the Town of Two Rivers. Clerk Timm was asked by the board to research ordinances adopted by surrounding towns and villages. Items to be considered would be limited hours, excepting various roads, signage and the costs related to those.

Motion made by Pohl and seconded by Petska to approve a Temporary Class B Beer License to the Town of Two Rivers Volunteer Fire Department for their fish boil on July 28, 2023 along with individual temporary licenses to Ray Chase, Mark Leichtfuss and Ray Chase. Motion carried with Chase abstaining.

Reports were given by highway superintendent and ambulance board member Kobes, recycling manager Wachholz, Fire Chief Leichtfuss and Constable Franz. A discussion on our current burning ordinance ensued with research to be done on updating the ordinance and allowing people to go online with the DNR to apply for permit. Chief Leichtfuss and Clerk Timm will bring information back to the board for consideration. Chief Leichtfuss also researched the possibility of a dry hydrant in the area of Hillcrest Road Bridge and may have other options.

Motion made by Chase and seconded by Petska to move into Closed Session pursuant to section 19.85(1)(c) of Wisconsin State Statutes. Motion carried.

Motion made by Petska and seconded by Pohl to adjourn meeting at 8:02pm, motion carried and meeting was adjourned.



Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
AUGUST 14, 2023

7:00PM

The August meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl, Petska and Chase along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The July regular meeting minutes were approved as printed and reviewed by a motion from Petska and seconded by Chase, motion carried.

Chairman Pohl called three times for public input. There being none, public input was closed.

The financials were reviewed and placed on file with a motion from Chase and seconded by Petska, motion carried.

Vouchers were reviewed and approved with a motion from Petska and seconded by Chase, motion carried.

The board will consider developing a UTV/ATV ordinance for the Town of Two Rivers. Clerk/Treasurer Timm will research other area ordinances to begin the process. Items to be considered would be time of operation and applicable signage.

Reports were given by highway superintendent and ambulance board member Kobes, recycling manager Wachholz, Fire Chief Leichtfuss and Constable Franz.

Chairman Pohl made a motion to put the Oshkosh up for bids, seconded by Petska, motion carried. Clerk/Treasurer Timm and Kobes will develop and post the bids.

Motion was made by Pohl and seconded by Chase to purchase a refurbished AED for the new Fire Truck at the cost of \$1195.00 and use ARPA funds for this purchase. Motion carried.

Motion made by Chase and seconded by Petska to allow the Clerk/Treasurer and Chairman to research certificate rates for investment of town funds and to transfer funds into those investments. Motion carried.

Motion made by Chase and seconded by Petska to adjourn the meeting at 7:45pm, motion carried, and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
SEPTEMBER 11, 2023

7:00PM

The September meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl, Petska and Chase along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

The August regular meeting minutes were approved as printed and reviewed by a motion from Chase and seconded by Petska, motion carried.

Chairman Pohl called three times for public input. There being none, public input was closed.

The financials were reviewed and placed on file with a motion from Petska and seconded by Chase, motion carried.

Vouchers were reviewed and approved with a motion from Chase and seconded by Petska, motion carried.

The board will continue developing a UTV/ATV ordinance for the Town of Two Rivers. Clerk/Treasurer Timm will research other area ordinances. Items to be considered would be time of operation and applicable signage, age of driver and all state laws.

Reports were given by highway superintendent and ambulance board member Kobes, recycling manager Wachholz, Fire Chief Leichtfuss and Constable Franz.

Motion made by Petska and seconded by Chase to adjourn the meeting at 7:35pm, motion carried, and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
OCTOBER 9, 2023

7:00PM

The October meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl, Petska and Chase along with Clerk/Treasurer Timm were present. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website. Confirmation from the Clerk that notices were properly posted was received.

The September regular meeting minutes were approved as printed and reviewed by a motion from Petska and seconded by Chase, motion carried.

Chairman Pohl called three times for public input. There being none, public input was closed.

The financials were reviewed and placed on file with a motion from Chase and seconded by Petska, motion carried.

Vouchers were reviewed and approved with a motion from Petska and seconded by Chase, motion carried.

After discussion, with Mr. Lohr, not being present, a motion was made to recommend approval of the setback variance for a garage addition at 2908 CTH O, Two Rivers, WI, by Petska and seconded by Chase, motion carried, and Clerk Timm was instructed to send a letter to the Manitowoc County Board of Adjustments in support of this request.

One bid was received for the 1945 Oshkosh plow from Francis Dier Excavating and a motion was made to accept the bid and sell the Oshkosh for \$500.00 by Chase and seconded by Petska, motion carried.

A motion was made by Chase and seconded by Petska to approve the agent request change for Manitowoc Rifle and Pistol Club to Robert Bielke, motion carried.

Upon request of the clerk and after discussion, a motion was made by Pohl and seconded by Chase to approve the purchase of 3 Badger Books, an electronic edition of the paper poll books used at each election using ARPA funds for this purchase, motion carried.

After explanation and discussion in collaboration with the Town of Two Creeks, a motion to adopt Ordinance #2023-2 for a Speed Limit reduction on Sandy Bay Road from CTH V North to the Two Creeks Town Line, was made by Pohl, seconded by Petska. With Pohl, Petska and Chase all voting in the affirmative, Ordinance #2023-2 was passed and will be posted and published.

Annexation paperwork for property at 2423 CTH O was received from the property owner through the City of Two Rivers, for the Town Supervisors information. This property was a parcel that was between two properties already within the City Limits of Two Rivers.

The board continues to develop a UTV/ATV ordinance and burn ordinance for the Town of Two Rivers and discussion continued.

Budget documents were presented to the board for any additional changes prior to the November public hearing meeting.

Reports were given by highway superintendent and ambulance board member Kobes, recycling manager Wachholz, Fire Chief Leichtfuss and Constable Franz.

Motion made by Petska and seconded by Chase to enter into closed session at 8:00pm, motion carried.

Motion made by Pohl and seconded by Chase to return to open session at 8:15pm, motion carried.

Motion made by Petska and seconded by Pohl to adjourn meeting at 8:15pm, motion carried, and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

TOWN OF TWO RIVERS  
BOARD OF SUPERVISORS  
MINUTES  
NOVEMBER 20, 2023

7:07PM

The November meeting of the Town of Two Rivers was called to order by Chairman Pohl. Supervisors Pohl and Petska along with Clerk/Treasurer Timm were present. Supervisor Chase was excused. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website. Confirmation from the Clerk that notices were properly posted was received.

The October 9, 2023 regular meeting minutes and the Special Meeting minutes from November 1, 2023 were approved as printed and reviewed by a motion from Petska and seconded by Pohl, motion carried.

Chairman Pohl called three times for public input. Dan Lierman addressed the board on becoming a resident of the town and attending to be more informed. There being no other persons wishing to address the board, public input was closed.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, and motion carried.

Vouchers were reviewed and approved with a motion from Petska and seconded by Pohl, motion carried.

Motion was made by Petska and seconded by Pohl to adopt the 2024 budget. Motion carried.

Motion made by Petska and seconded by Pohl to adopt the 2023 tax levy to be paid in 2024 as approved by the town electors, motion carried, and tax levy was adopted.

The board continues to develop a UTV/ATV ordinance and burn ordinance for the Town of Two Rivers and discussion continued with the final product to be brought to the December regular meeting.

Motion was made by Petska and seconded by Pohl to enter into a contract with Scott Tennessen for Assessor Services 2024 AND 2025 in the amount of \$10500.00 per year, motion carried.

Motion was made by Petska and seconded by Pohl to enter into a contract with Scott Beining for Inspection services for at least one more year, motion carried.

Reports were given by highway superintendent and ambulance board member Kobes, recycling manager Wachholz, Fire Chief Leichtfuss, and Constable Franz.

Discussion took place about charging for electronics. We have always taken them free in the past, however our hauler will be starting to charge us for pickup. A motion by Petska and seconded by Pohl to implement a \$20.00 fee (\$15.00 to the hauler and \$5.00 to town for TV's 50 inch and smaller. Motion carried. Any Tv's larger than 50 inch will need to be taken to the Basswood Road Recycling Center and will be charged a fee at that location.

Discussion on 2 tires for Firetruck number 1 due to inspection. A quote was received from Bauer for \$1038.00 plus labor for 2 tires and a motion was made by Pohl and seconded by Petska to approve the purchase and installation of 2 tires for Number 1 Firetruck. Motion carried.

Constable Franz introduced Dan Liermann who is interested in the constable position. Clerk Timm will research the transition as Constable Franz would like to resign and report back to the board.

Motion was made by Petska and seconded by Pohl to adjourn the meeting, motion carried, and meeting was adjourned at 7:50pm.

Motion made by Petska and seconded by Chase to enter into closed session at 8:00pm, motion carried.

Motion made by Pohl and seconded by Chase to return to open session at 8:15pm, motion carried.

Motion made by Petska and seconded by Pohl to adjourn meeting at 8:15pm, motion carried, and meeting was adjourned.

Respectfully submitted,

Bonnie Timm  
Clerk/Treasurer

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Authenticated by Steve Pohl, Chairman

November 20, 2023

7:00 P.M.

**Chairman Pohl called to order the Public Budget Hearing of the electors** to discuss the proposed budget for 2024. Board Members Pohl and Petska along with Clerk/Treasurer Timm were present. Also present were Dalen Kobes, Mark Leichtfuss, Dick Franz, Greg Veith, Debbie Wachholz, Danny and Annette Liermann and Scott Karbowski.

Chairman Pohl went through the summary budget, asking if there need be any changes. Hearing no input, the Public Hearing was adjourned at 7:04pm. by a motion from Supervisor Pohl seconded by Petska and motion was carried.

**Chairman Pohl called to order the Special Town Meeting of the Electors** at 7:05pm and presented the summary budget for 2024. Through a motion from Dick Franz and a second by Greg Veith, the 2023 Town Tax Levy will be adopted as presented. Motion carried.

Through a motion from Greg Veith and seconded by Scott Karbowski, the 2024 Highway Expenditures were approved as presented. Motion carried.

A motion to adjourn made by Greg Veith and seconded by Dick Franz. Motion was carried and the meeting was adjourned at 7:07pm.

Respectfully submitted,

Authenticated

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Bonnie L. Timm  
Clerk/Treasurer

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Steve Pohl  
Chairman



SPECIAL BOARD OF SUPERVISORS MEETING

MINUTES 11-1-2023

Meeting called to order at 4pm at Shoto Town Hall—confirmation of notice posted from Clerk/Treasurer Timm.

Present: Pohl, Petska, Chase, Timm, Kobes

Specific two items on agenda:

Motion made by Petska and seconded by Chase to approve emergency repairs on truck #503 snow plow in the amount not to exceed \$10,000 from ARPA funds. Motion carried.

Motion made by Chase and seconded by Petska to approve the purchase of rims and tires for replacement on the John Deere 6230, approximate cost \$650.00. Motion carried.

Motion made by Petska and seconded by Chase to adjourn the meeting at 4:05pm. Motion carried and meeting adjourned.

Respectfully Submitted

Authentication

Bonnie Timm Clerk/Treasurer

Steve Pohl, Chairman

*Town of Two Rivers  
7650 CTH O  
Two Rivers, WI 54241*

***Public notice of the regular meeting of the Board of Supervisors for the Town of Two Rivers, County of Manitowoc, Wisconsin. Pursuant to Chapter 19.84, Wisconsin Statutes, notice is hereby given to the public that a meeting will be held on Monday, December 11, 2023 - 7pm at the Town Hall, 6525 CTH B, Shoto. Notices were posted in three places and on website. Minutes and financial reports were emailed to all board members prior to the meeting.***

**The following matters will be considered at the meeting:**

- 1. Ask for confirmation from the Clerk regarding posting of the meeting notice**
- 2. Minutes of prior meeting: Motion to accept minutes as printed and reviewed**
- 3. Public input opportunity for citizens to present**
- 4. Financial reports reviewed: Motion to receive and file**
- 5. Voucher approval: Motion to approve vouchers**
- 6. Application for a conditional use permit for vacation rental from Cynthia Pinchard and Daniel Grumann at 4935 Cardinal Lane**
- 7. Approval of temporary Class B Wine and Class B Beer for Friends of Point Beach Lakeshore Shipwreck Sip fest 5-25-2024 Fee paid \$10.00**
- 8. Approval of temporary bartenders license for Molly Wyrostek for the above event and waive fee for this one day license.**
- 9. Appoint election inspectors for the 2024-2025 election term**
- 10. Discussion with potential motion on submitted proposals for town hall repairs from ARPA funds**
- 11. Burning ordinance discussion, any changes or suggestions, if none then a motion to approve the ordinance with proper posting and publication**
- 12. Discussion regarding UTV/ATV ordinance and any changes or suggestions, if none then a motion to approve the ordinance to be effective after proper signage is installed in the town**
- 13. Reports by highway supervisor, ambulance board member, recycle manager, constable and fire chief**
- 14. Board input-concerns-correspondence**

**15. Motion to adjourn meeting.**

**Future meeting dates**

***January 8, 2024-Regular Meeting***

***February 12, 2024-Regular Meeting***

***March 11, 2024-Regular Meeting***

***April 8, 2024-Regular Meeting***

***May 13, 2024-Regular Meeting***

**2024 Election Dates**

***February 20, 2024 Spring Primary***

***(if needed)***

***April 2, 2024 Spring Election and***

***Presidential Preference Primary***

***August 13, 2024 Partisan Primary***

***November 5, 2024 General Election***

*Town of Two Rivers  
7650 CTH O  
Two Rivers, WI 54241*

*Public notice of the special meeting of the Board of Supervisors for the Town of Two Rivers, County of Manitowoc, Wisconsin. Pursuant to Chapter 19.84, Wisconsin Statutes, notice is hereby given to the public that a meeting will be held on Monday, December 11, 2023 – 6:30pm at the Town Hall, 6525 CTH B, Shoto. Notices were posted in three places and on website*

*Agenda items:*

*Preliminary discussion on proposals for town hall maintenance and improvements from ARPA funds.*

*No action will be taken at this meeting, which is prior to the regular meeting that begins at 7pm on this same evening.*